

Responses to RFQ Questions Received

Please note that deadline has been extended as follows:

Updated RFQ Timeline

	Original Timeline	Updated Timeline
RFQ Release Date on the SERC website at ctserc.org	March 13, 2017	
Receipt of questions	All inquiries related to this RFQ should be made in writing via email by February 24, 2017 and addressed to: RFQ@CTSERC.org	
Answers to questions will be posted as an Addendum on the SERC website	March 3, 2017	March 10, 2017
Proposal due date	March 17, 2017	March 24, 2017

Below are the questions received and our responses to those questions.

1. If an organization is selected to design the evaluation component for a project, will the same organization be allowed to conduct the evaluation, or will the evaluation component go out for another bid?
 - Yes. The same organization will be allowed to conduct the evaluation unless otherwise specified by the RFP.

2. On page 7 of the RFQ it states that the budget should be limited to staff per diem or per-hour costs, and states that Appendix C may be requested at a later date. However, Appendix C is listed as a mandatory requirement under the "Submission Requirements." Can you please confirm that Appendix C is not a submission requirement at this time.
 - Appendix C is NOT a requirement at this time but was included so that responders could view what may be requested in the future.

3. If a vendor's hourly rates are typically inclusive of indirect costs to create a blended hourly rate, is it acceptable to indicate 0% as the proposed indirect rate in Appendix B. Or, should the vendor adjust their hourly rates and include a proposed Indirect Rate?

- Please adjust the hourly rates to specify a proposed indirect rate.
4. What information should be included in the Abstract (mentioned on page 7 of the RFQ)?
- Please disregard
5. How many copies of the RFQ should be included?
- Please submit 3 copies of the RFQ
6. Could you provide further information on expectations for the statement of nondiscrimination in Appendix E? Should the State of Connecticut Nondiscrimination Certification – Form C be submitted here?
- The official State of Connecticut Nondiscrimination Certification Form C (http://www.ct.gov/hix/lib/hix/NonDiscrim_FormC_indrepresentation.pdf) or another standardized statement of nondiscrimination could be used to fulfill the expectations.
7. Is this something that [our organization] as a whole could apply for (or multiple folks from [our organization]) or does it need to be a specific individual?
- Either: individuals may apply or the organization may apply as an entity but key personnel need to be listed in Appendix B.
8. We noticed that there is a physical mailing address for the submission and are wondering if there is an option for electronic submission. We are also wondering if the addendum with answers to questions about the RFQ has been uploaded to the SERC website. We searched this morning and were unable to find the addendum.
- No. We are requesting that hard copies be submitted and must be postmarked by the due date.