

Questions and Answers

****UPDATED 9/8/16****

Pre-Proposal Meeting (08/24/16)

Parent Leadership Training/Parent Trust Fund Grant RFP

****Q. Can an organization apply for the grant if they do not have their 501(c) 3, but are in the process of getting it and have IRS letter of determination which states that?**

A. If an organization is not a 501(c) 3, they can still apply for the grant, but must have a fiduciary as part of the application. Once the applying organization is granted their 501(c) 3, the fiduciary named on the application can write a letter to SERC to rescind they role as fiduciary for the grant.

Q. Wouldn't applicants just pick the curriculum model that will get them awarded the most money?

A. No, not necessarily. Each organization should pick the curriculum model that is most appropriate for their particular town/city. As each curriculum is different, the decision as to which curriculum to apply for should depend on the needs of the constituents within that community.

Q. It seems that Parent Trust will fund up to 75% of the cost of the program, what about the remaining monies needed to fund the program?

A. The grant applicant must obtain resources to cover remaining 25% of the total cost, through in-kind contributions, etc. Please reference page 20 of the RFP to see the sample budget summary and the 75% maximum amount available that Parent Trust will fund for each curriculum model.

Q. Are there a max number of cycles or models we can apply for?

A. Yes, applicants may apply for two curriculum models or two cycles of a curriculum model for a total maximum dollar amount of \$36,492.00. For example, applicants can apply for PSEE and PEP (1 cycle each) or 2 cycles of PEP. ****Please keep in mind that applicants must stay within the maximum budget amounts that have been established on page 20 of the RFP.**

Q. When collaborating with another agency, do we fill out one application collaboratively or two separate applications?

A. When collaborating with another agency, one application would be fine.

Q. As for PLTI and PSEE– when is the technical end date? Is it 30 days from the graduation date?

A. The graduation can be considered as the technical end date. Therefore all required paperwork must be submitted 30 days from that date. Please keep in mind that all programming must end no later than June 30, 2017 and all required paperwork must be submitted by July 30, 2017.

Q. Does SERC have different requirements than the training programs?

A. Yes, SERC/Parent Trust Fund has reporting requirements that are different than the training program requirements. Please reference the SERC/Parent Trust Fund Requirements on page 12 of the RFP.

Q. Where is demographic and all of the other documents that will be required?

A. Once the grants are awarded, the documents will be available on our website <http://ctserc.org/ptfg>

Q. So we can email even the documents that need original signatures?

A. Yes, this year you can PDF and email all of the documents with signatures. Please keep in mind, there MUST be an original (handwritten) signature on the documents.

Q. Does it have to be one complete document (1 attachment)?

A. It needs to be one email, but it can contain multiple attachments.

Q. How many awards are there?

A. The number of awards depends on who applies. There is not a set amount of awards.

Q. Is the equity piece a new component?

A. Equity is not necessarily a new component, as one of the Parent Trust Fund Grant is focused on promoting culturally responsive practices and diverse leadership in communities throughout Connecticut. The only change this year is that the grant will be measuring the “equity” aspect as a performance indicator and SERC will be providing training to facilitators and coordinators to support this effort.

Q. Can you explain the Graustein match program?

A. Graustein Memorial Fund will be matching funds for specific organizations and towns that they are currently working with. These specific organizations and towns have previously been contacted by the Memorial Fund.

Q. How do you apply for equity learning partnership through Graustein Memorial Fund?

A. This is separate and not related to the Parent Trust Fund Grant.

Q. Where can we access information on Voices?

A. You can contact Sherry Bryant, Coordinator for Children First Norwich at (860)823-3782 or sbryant@cityofnorwich.org

Q. Will there be a refresher for PEP?

A. If there is enough interest from PEP facilitators, UCONN will run a PEP refresher class. You can contact Cathy Love at (860)570-9012 or Marilyn Diaz at 860-570-9012.

Q. Are you prioritizing new curriculum?

A. New curriculum proposed will not be prioritized. Please see page 6 of the RFP for additional information about funding considerations.

Q. Can cycles overlap?

A. Yes, multiple cycles can run concurrently. For example, if a grantee was awarded one cycle of PEP and one of PLTI, the grantee may begin PLTI in December and begin PEP in January; therefore both programs would be running at the same time. The same would be true if a grantee was running two cycles of PEP.

