



**State Education Resource Center (SERC)
Board of Directors Meeting**

**SERC Classroom
25 Industrial Park Road
Middletown, CT
Monday, January 25, 2016
1:00 p.m. – 4:00 p.m.**

Regular Meeting Minutes

Present: Charlene Russell-Tucker, Jeffrey Leake, Elizabeth Brown, Jennifer Tooker, Thomas Swan, George Coleman, Richard Porth (joined the meeting at 1:19pm)

Absent: Agnes Quinones, Diane Ullman

Others Present: Alfred P. Bruno, SERC General Counsel, Matthew Dugan, Director of Program Service, Kimberly Mearman, Ph.D., Interim Associate Director, Wendy Simmons, Ph.D., Director for Development, Community Affairs and Equity, Carol Sullivan, Director for Library Programs and Services, Derek Stubbs, Chief Financial Officer, Robert Levesque, Systems Administrator, and Danielle Joseph, SERC Executive Assistant

Item #1: Call to Order

The meeting was called to order by Vice Chairman Coleman at 1:12 p.m.

Item #2: Approval of Draft Minutes of the November 30, 2015 Board Meeting

Motion to approve minutes from November 30, 2015 Regular Board Meeting.

Motion: Elizabeth Brown

Second: Jennifer Tooker

Vote on Motion:

In favor: 5 (Coleman, Leake, Porth, Russell-Tucker, Tooker)

Opposed: 0

Abstained: 1 Swan

Item #3: Report from Kimberly Mearman, Interim Associate Director, SERC

a. SERC Sustainability Report Update

During review of the revised Sustainability Report recommendations were made to clarify SERCs history and work it has done to support CSDE and families. Plan has to be clear that SERC assists with protecting

the legal rights of children and helping school districts comply with IDEA. Board Members commented the plan should also elaborate on SERCs leadership regarding equity for all children. Specific input was provided for revisions and the plan will be revised further. There was general discussion.

b. Fiscal Report

SERC's Fiscal and Financial Administrative Officer, Mr. Derek Stubbs, provided a 6 month financial report to Board Members.

Item #7: Items for Discussion

a. Agenda Planning for SERC Board of Directors Retreat

Various topics were discussed in preparation for the SERC Board of Directors Retreat. There will be an external facilitator for the retreat.

b. Exploration of Potential Collective Bargaining

Board Members collected questions they have regarding exploration of potential collective bargaining.

Item #8: Adjournment

Motion to adjourn.

Motion: Elizabeth Brown

Second: Richard Porth

Vote on Motion:

In favor: 7 (Brown, Coleman, Leake, Porth, Russell-Tucker, Swan, Tooker)

Opposed: 0

Abstained: 0

The meeting was adjourned at 3:15pm

Submitted by:

Danielle Joseph, Executive Assistant